

General Expectations

FOR YOUR CHILD'S SAFETY and the SAFETY OF ALL:

Riders of Bikes, Scooters, Skateboards, Hoverboards, etc.—Everyone is asked to walk their mode of transportation on school property — parents included. Billings City ordinance states that children 12 and under must wear a bike helmet.

Pets —Just a reminder to parents please do not bring your pet to school. With our large population, we need to be cognizant of those who have allergies to animals. Animals are kid magnets, yet some children have a fear of animals. Sometimes an excited pet will leave behind a mess to be cleaned up. We love pets, but please considerate of everyone involved, and keep pets at home.

Locked Doors —All school entrances are locked. Please go to the main entrance to gain access into the building. Please ring the buzzer and be prepared to identify yourself, state your reason for visiting, and/or present identification.

Visitor Stickers —All visitors must enter through the main entrance and sign in at the office. If you plan to have lunch with your child or have made arrangements with your child's teacher to volunteer in a classroom, please stop at the office to sign in, and pick up a VISITOR's sticker.

Classroom Visitations —If you need to meet with your child's teacher, please do so prior to the beginning of school (arrive by 8:00 a.m.) or after your child's dismissal time. If you need to drop off forgotten lunches, schoolwork, coats, etc., the office staff will be happy to deliver any items to your child's classroom. Due to privacy and safety issues, we do not allow parents to "drop in" to their child's classroom during the school day. Any classroom visitations must be arranged with the teacher.

Doctor/Dentist Appointments —If you need to take your child out of school for an appointment during school hours, please stop at the office and sign him/her out. We will use the intercom to call for your child. There is less interruption for the classroom when we do it this way. If your child returns to school, please be sure he or she checks in at the office before returning to class. If you desire your child to be at the office at a specific time, please call the office 5 minutes prior to your arrival.

After School Plans —If plans for your child's after school pick-up has changed since morning, please call the office no later than 1:00 p.m. for Primary students and 1:30 for Intermediate students. After these times, we cannot guarantee that we will be able to notify your child of your change in plans.