

**Billings Public Schools**  
**Trustee Vacancy Information**

The Board of Trustees of Billings Public Schools has declared a trustee vacancy in Trustee Zone 7, effective June 18, 2018. Applications to fill the vacancy are being accepted through 4 p.m. July 16, 2018.

Eligibility to Fill Vacancy

Persons eligible to be appointed to fill the vacancy must:

1. Be a registered voter in Yellowstone County, AND
2. Have lived in Trustee Zone 7 since at least June 18, 2017, one year prior to the effective date of the vacancy.

The boundaries of Trustee Zone 7 are shown on the attached "Trustee Boundary Map."

Length of Term to Be Served

The individual appointed by the board to fill the vacancy is authorized to serve on the board until the next regularly scheduled trustee election in May 2019. The appointee will then have to run for election on May 7, 2019 for a three year term if they intend to continue serving as a trustee.

How to Apply to Fill Vacancy

To apply for the vacant trustee position, you must submit all of the following to the District Clerk in person, by email, or by fax 4 p.m. on July 16, 2018.

1. A letter of interest to the Board of Trustees
2. Current resume with at least three (3) reference
3. Answers to the attached "Trustee Vacancy Applicant Questions"

District Clerk  
Room 212, Lincoln Center  
415 North 30<sup>th</sup> Street, Billings 59101  
[arnoldms@billingschools.org](mailto:arnoldms@billingschools.org)  
FAX: 406-281-6179

Questions?  
Call the District Clerk at 406-281-5017

### **Trustee Vacancy Applicant Questions**

- a. Why do you want to be a Billings Public Schools trustee?
- b. What education and/or practical experience do you have which would qualify you to understand the school district budget?
- c. What education and/or practical experience do you have which would be of value in strategic district planning, decision making, and policy development for the school district?
- d. Are you willing and able to devote time to evening and daytime meetings?
- e. Are you willing to spend time reading about and learning about best practices in school board leadership? Do you think this is important?
- f. In general terms, what do you think are the primary functions and responsibilities of the school board?
- g. What is your understanding of the key issues facing Billings Public Schools today? What do you think the role of the school board should be in addressing these issues?