

Q U O T A T I O N

BILLINGS PUBLIC SCHOOLS

QUOTE NUMBER: 1023-6-20

REQUEST FOR QUOTATION

101 10th STREET WEST

BILLINGS, MONTANA 59101

BUYER: SCOTT REITER

ATTENTION: BUSINESS SERVICES PHONE (406) 281-5787

PLEASE RETURN SEALED QUOTE BY 2:30 p.m., 6/5/2020

ATTN: SCOTT REITER

THIS QUOTATION WILL ONLY BE ACCEPTED UNTIL 2:30 P.M., 6/5/2020

TO:

REQUEST FOR QUOTATION

THIS IS NOT AN ORDER

Date Issued: 5/19/2020

Date Delivery: After Award

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
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BILLINGS PUBLIC SCHOOLS is enclosing a quote for a Utility Tractor.

Sealed responses to this Quote are due by 2:30 p.m., Friday, June 5, 2020. Late quotes will not be accepted. Prices must be valid for 90 days.

The Billings Public Schools thanks you in advance for your interest and response.

If you have any questions, please contact me at (406) 281-5787.

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F.O.B. BILLINGS SHIPMENT CAN BE MADE IN _____ DAYS
FROM RECEIPT OF PURCHASE ORDER. TERMS

AUTHORIZED

SIGNATURE_____

VENDOR INFORMATION

Vendor Name _____

Vendor Address _____

City_____State_____Zip_____

Vendor Phone Number _____

Vendor Fax Number _____

e-mail Address_____

TAX ID # _____

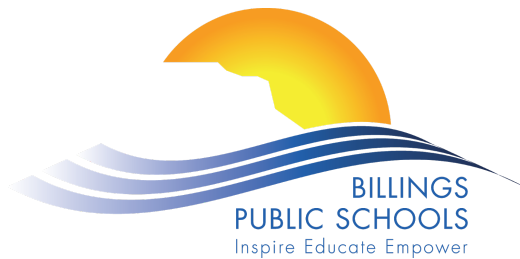
Authorized Signature _____

A CURRENT W-9 MUST BE SUBMITTED WITH PROPOSAL

**BILLINGS PUBLIC SCHOOLS MAY REQUEST ELECTRONIC PAY OR PCARDS
AS OUR SOURCE OF PAYMENT. DO YOU ACCEPT THESE FORMS OF
PAYMENT?**

PCARD _____YES _____NO

**ELECTRONIC PAY _____YES _____NO (PLEASE SEE ATTACHED SHEET
FOR INFORMATION ON ELECTRONIC PAY)**



Dear Vendors:

As part of our district initiatives to increase operational efficiencies, Billings Public Schools is now primarily using Electronic Pay. If you are able to support electronic card payments, our goal is to have them paid on or before a 15 day cycle. If not, all check payments will be paid on a 30-45 day cycle. If you can receive payments electronically, your payments will be sent using a single use Commercial Card Number. We will deliver the unique card number to you via a Secure Email.

There are many benefits to your company in accepting payments this way, including:

- Reducing operational costs associated with paper check processing
- Speeding reconciliation by taking advantage of enhanced remittance information
- Optimizing working capital by reducing your Days Sales Outstanding (DSOs)
- Eliminating the need to store sensitive payment information that could potentially be compromised since account numbers provided are valid only for a single use
- Opening new sales channels, such as B2B e-commerce, that may drive more business your way
- Enhancing your competitive position by offering customers greater payment choices, improving customer service, and creating a more efficient customer experience
- Saving time and money by eliminating costly credit approvals, late payments, and collections activity

There is no enrollment process required. We value our relationship with you and want to confirm your acceptance of the new electronic payment process. If you accept this process you will receive e-mails containing all the necessary information to collect and apply our payment and then you will begin to receive our payments electronically!

1. The e-mail will contain the amount we are paying and a link to the specific payment information.
2. Selecting the link will take you to the "Remittance - Sign-on" Screen. You will be required to answer 3 easy challenge questions to open the email and process our payment. All three answers will be provided under separate cover upon your acceptance to proceed.
3. After successfully signing in, you will be taken to the "Remittance Instruction" screen. All the necessary information for collecting and posting our payment will be included.

In the coming weeks, you should receive a call from a Wells Fargo Supplier Outreach Consultant to review with you the details of this new and streamline payment process for us.

We hope that you will find this process to be a quick and easy way to collect and apply our payments going forward. Our expectation is that you will experience all of the benefits listed above.

For further information, immediate questions and interest, please contact Glenna Staebler at 406-281-5024 or staeblerg@billingschools.org

Thank you for your support.

Glenna Staebler

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SPECIFICATIONS

2020 Utility Tractor

<u>QTY</u>	<u>DESCRIPTION</u>	<u>TOTAL PRICE</u>
1 Each	New Kubota BX2380RV60D 4WD Tractor or equal with Following minimum specifications (Send Mfg Spec sheet with quote) <ul style="list-style-type: none">• Tractor Brand and Model quoted_____• Engine HP: 21• Fuel Type: Diesel• Height: Less than 89"	\$_____

Accessories:

Deluxe Cab
Cab Heater
Cab Seal Kit
Cab Front and Rear LED Lights
Cab Front and Rear Wipers
4 Point Front Hitch
60" HD Front Rotary Sweeper
Front Loader with Guard
50" Rotary Snow Blower with Hydraulic Chute Rotation and Electric Chute Deflector
Shoes and Cutting Edge for 50" Rotary Snow Blower
60" HD Front Blade
Double Acting Rear Remote Valve
K-Connect PTO System

Guaranteed Delivery Date _____