

July, 2017

I would like to introduce myself, my name is Christopher Smith, and I am the Chef Manager for the Billings Public Schools. I have been working in the school system since February 2017; I have had the pleasure of meeting some of you when doing catering events throughout the last school year, and am looking forward to the 2019-2020 year to meet more of you.

The catering department is thrilled to be working out of Billings West High School, located at 2201 St. John's Ave; any pickup orders will be available at the Cafeteria. Flavor Catering is available for any type of meeting, staff training or casual gathering, we also provide catering to the public. We will ensure that your event is a success by providing consistent, professional and prompt service.

We have a fresh and improved catering guide with a lot of variety and great new flavors. The catering department is very eager to work with you and help with the planning of your events. Should your plans include items or selections not found in the guide, we will be happy to customize a menu for you. At all times we strive to provide the highest quality dining experience possible. As the school year is quickly approaching, we are very busy in the catering department and dates are booking fast, so please get any requests to us as soon as you can.

We have a new and upgraded way of ordering for your catering needs. You can find the catering request form on line on the Billings Public Schools web-site under Parents, then Food Service as well as on the Portal under More resources. You will need to fill the form out on-line and e-mail it to smithc@billingsschools.org with copy to terrele@billingsschools.org. Then either Sign and Scan and E-mail your request to the above OR Print your e-mail and send Signed copy , through inner school mail to Christopher Smith at Food Service Office.

Sincerely,

Christopher Smith

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