

**Billings Public Schools**  
**Out-of-District Request to Enter on Tuition Basis**  
**School Term 2016 to 2017**  
(Needs to be completed every year)

\*Parent/Guardian to complete the following form. Once completed, please contact the school principal for final approval.

Name of Student: \_\_\_\_\_ Present Grade: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street Address City State Zip

Telephone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Current School: \_\_\_\_\_ Requested School: \_\_\_\_\_

Does the student have any learning needs that we should be apprised?  Yes  No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Has the student ever been suspended or expelled from any school?  Yes  No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

My reason(s) for requesting to enter on a tuition basis: (Additional information may be attached.)

\_\_\_\_\_

\_\_\_\_\_

\*I understand I must provide transportation and that varsity level MHSA eligibility may be affected if my child is allowed to enter on a tuition basis.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

Acceptance as a tuition student will be based on the criteria set forth in Policy No. 3141 of the Billings Public Schools' Policies and Procedures.

Upon Principal's approval of student entering his/her school, the parent/guardian is to take this document to the Business Office, Room 207, Lincoln Center, 415 North 30<sup>th</sup> Street, Billings, Montana, to fill out an official tuition contract regarding entering as a tuition student. The parent/guardian shall be responsible for payment of tuition as set forth when signing the tuition agreement in the business office. Failure to pay tuition will result in the parent/guardian being notified that the student will no longer be allowed to attend said school. School administrators will also be notified of nonpayment of tuition and will be requested to un-enroll said student.

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FOR SCHOOL USE ONLY

Montana State Student ID#

Yes  No \_\_\_\_\_  
School Principal Date